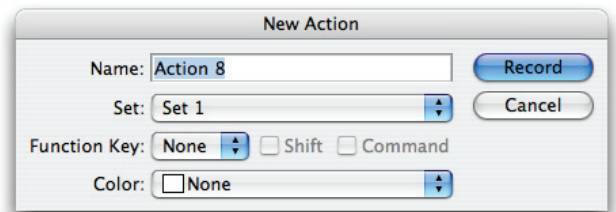
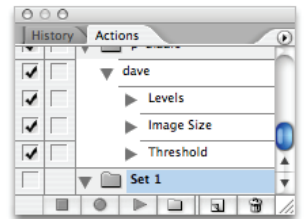
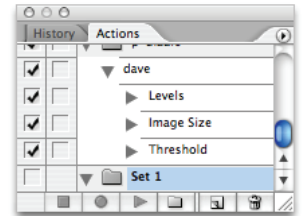


Creating Actions and Batch Processing

Step 1

Create an action. As you are assembling your comic you might notice you are doing certain things over and over again. Some examples of tedious and time consuming things you might do include: changing 600dpi raw scanned art to 1200dpi, thresholding and saving line art to bitmap, expanding and filling selections, copying and pasting line art to a new layer. By making an action you create a shortcut in which a number of steps happen with one stroke of a button.

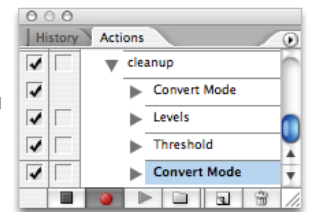
- Select the **Action Tab** in the **History Palette**. (If you don't have the History Palette open, you can find it in the Window menu at the top of the screen)
- At the bottom of the **Action Tab** you can see six buttons. From left to right **Stop Recording**, **Begin Recording**, **Play Action**, **Make New Action Folder**, **Make New Action**, and **Trash**.
- Option-alt-click** on the **Make New Action folder** button and type a name for the folder in the pop up window.
- Click on **Make New Action** button. Type a name for your action in the **Name field**. Choose which folder you want the action to be stored in with the drop down menu in the **Set field**. If this is an action you will use frequently set a function key as a shortcut.



Step 2

Recording the Action.

- Click the **Record button**. Notice the **Record Button** at the bottom of the **Action Tab** is now red. All changes made to the document will be "recorded" until you press the **Stop Recording Button**. You can stop and re-start recording by using the corresponding buttons. Make sure that if you make a mistake, you stop recording, fix the mistake, get back on track, and restart the recording.
- When you are finished with the changes, click on the **Stop Recording button**.



Step 3

Play the action.

- To play the action while the image is open either highlight an action in the palette and press the **Play button** or use short cut key if you set one up.

Step 4

Using actions on a larger scale with Batch Processing.

- With photoshop open select batch processing. (**File > Automate > Batch**)
- In Batch pop-up window select **Action Folder** from the Set drop down list.
- Choose which Action you wish to use from the **Action drop down list**.
- Choose source of files which need to be processed.
- Choose destination.
- Click OK.

